



VACANCY ANNOUNCEMENT

The Women in Fisheries Network – Fiji (WiFN-Fiji) is a local non-governmental organisation (NGO) committed to strengthen and empower women who are engaged in the fisheries sector in Fiji, and effectively disseminate information on sustainable fisheries methods and approaches.

The WiFN-Fiji is currently hiring a Project Officer to manage fund project and implements activities for women fishers and gender equality in all aspects of fisheries.

The following experience and qualifications are required

- Bachelor degree in natural resource management, fisheries, marine science or relevant field related to coastal fisheries;
- At least 3 years relevant experience, in particular programme/project management – design, implementation, monitoring and evaluation;
- Experience in working with communities and ability to communicate in the i-Taukei language, are an advantage;
- Experience in database management and analytically minded;
- Excellent interpersonal skills and ability to use initiative;
- Strong communication skills both written and verbal;
- Experience in the production of education, outreach and other communication materials;
- Demonstrated excellent skills in workshop facilitation and delivering presentations and training in both formal and non-formal settings;
- Demonstrated ability to develop networks, partnerships and maintains these relationships;
- Ability to work independently and as part of a team;
- Focused on delivery and results;
- Enthusiastic to work as part of a small team and independently;
- Proficient with Microsoft office, knowledge management and social media tools.

The position is for four months with possibility of extension subject to funding availability. The position description can be found in the website www.womeninfisheriesfiji.org or a copy can be requested from the email wifnetworkfiji@gmail.com

To Apply:

Please provide a Cover Letter, Certificate and Curriculum Vitae with 3 referees by email to wifnetworkfiji@gmail.com. Please state in your cover letter how you meet the roles, responsibilities, experience and qualification of the position. Application to be addressed to the Chairperson, Women in Fisheries Network – Fiji.

Closing date: **Thursday 21 January, 2021**