



## VACANCY ANNOUNCEMENT

### NETWORK COORDINATOR POSITION

The Women in Fisheries Network – Fiji (WiFN-Fiji) is a local non-governmental organisation (NGO) committed to strengthen and empower women who are engaged in the fisheries sector in Fiji, and effectively disseminate information on sustainable fisheries methods and approaches. The WiFN-Fiji is currently hiring a **Network Coordinator** under the overall guidance of the WiFN-Fiji Executive Committee, manages the WiFN-Fiji.

The following experience and qualifications are required:

- Bachelor degree in natural resource management, fisheries, marine science, or relevant field related coastal fisheries. Postgraduate qualification would be an advantage;
- At least five years extensive and verifiable relevant work experience;
- Experience in organizational review, strategic planning, establishing strong working relationships with internal and external clients;
- Evidence of programme management experience with strong monitoring and evaluation expertise, preferably in a development partner agency;
- Analytically minded with strong presentation skills;
- Excellent networking, relations and partnership management skills;
- Strong negotiation and interpersonal skills;
- Focused on delivery and results; and
- Proficient with Microsoft office and knowledge management tools.

The position is for one year with possibility of extension subject to funding availability. The position description can be found in the website [www.womeninfisheriesfiji.org](http://www.womeninfisheriesfiji.org) or a copy can be requested from the email [wifnetworkfiji@gmail.com](mailto:wifnetworkfiji@gmail.com).

#### **To Apply:**

Please provide a Cover Letter, Certificate and Curriculum Vitae with 3 referees by email to [wifnetworkfiji@gmail.com](mailto:wifnetworkfiji@gmail.com). Please state in your cover letter how you meet the roles, responsibilities, experience and qualification of the position. Application to be addressed to the Chairperson, Women in Fisheries Network – Fiji.

Closing date: 31st January, 2025